

Customer Service Representative

Part-time for the
Concord Monitor's
Circulation team.

*Must be able
to work in a
team oriented
office environment
and having the
ability to multitask.*



CONCORD  **MONITOR**

Responsibilities include:

- Answering phones
- Processing subscriber transactions
- Data processing
- Covering reception desk on lunch breaks

Hours: Sunday 7:00 - 11:00 am and
Monday - Friday 10:00 am - 2:00 pm

Send résumés to: dsangiorgio@cmonitor.com