



Membership Guide



- Relevant Information • Education
 - Involvement
- Public Interest • Networking



AMERICAN HEALTH LAWYERS ASSOCIATION IS YOUR PREMIERE PROFESSIONAL RESOURCE

As a member of the American Health Lawyers Association (AHLA), you are part of a community of over 10,000 like-minded health lawyers and health law professionals. Our members tell us the driving force behind their decision to enter the health law profession is their commitment to serve clients, the profession, and their communities in the best way possible. At AHLA, you will find a complete network of friends and colleagues who will introduce you to resources that will help you meet the demands of your professional life...in short, helping you to help people.

Our vision – to lead health law to excellence – is one we are firmly committed to, and that means offering benefits based on what members tell us is most valuable to them. Whether you are a health lawyer, healthcare executive, paralegal, or law student, take a moment to review this guide and keep it handy for quick reference. It contains an overview about your membership benefits, including staff contact information so you will know who to call when you have questions.

To get the most from your membership, we encourage you to become an active participant. If you haven't already done so, enroll in one or more of the Association's Practice Groups. Take advantage of the opportunities for leadership, networking, and service. Your involvement will not only make you a better professional, it will make AHLA a better organization.

It is our pleasure to work with you.

Sincerely,

Kerry B. Hoggard, CAE, PAHM
Vice President of Membership and Public Interest



Your Membership Guide

This Guide contains information about your membership benefits. Our offices are open weekdays, from 9 AM to 5 PM, Eastern. To reach the membership department, call (202) 833-1100 and select the #2 prompt or send an email to msc@healthlawyers.org. A listing for AHLA staff can be found online too.

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BECOME INVOLVED

We encourage you to make the most of your AHLA membership. Enroll in at least one Practice Group. Subscribe to AHLA's discussion forums. Participate in the Association's mentoring program. Because of your AHLA membership, you will make connections that will expand your professional network and develop life-long friendships. Draw upon resources like the *Membership Directory* and the online Job Bank. Participate in webinars and programs. Take advantage of the many resources available to you through your membership.



YOUR SOURCE FOR RELEVANT INFORMATION

More than ever, we rely on quick and easy access to relevant information for successful practice management. AHLA understands this particular need and offers you many key information sources and services that will help you be effective counsel for your clients.

AHLA Bookstore—AHLA has a library of publications authored by health lawyers and healthcare professionals who are experts in their field.

AHLA Connections—this monthly magazine is sent automatically to AHLA members (those opting to receive their benefits electronically are able to access a digital issue online). The magazine includes feature articles and analyses, legal and executive job openings, reports on the professional activities of members, and updates on other Association activities.

Health Law Archive—a subscription product made available to members at a steep discount. Using Google search technology, subscribers are able to quickly and easily search a vast database of health law knowledge, including more than 40,000 documents and audio files. New content is regularly added to the Archive.

Health and Life Sciences Law Daily—a customized digest service, the *Daily* provides summaries of current health law news from the major media outlets in the country.

Health Lawyers Weekly—a comprehensive, electronic alert service that keeps you ahead of the curve with in-depth reporting on the latest developments affecting health law. Read top news stories, articles and analyses, important case law, federal and state legislative and regulatory developments, product reviews, and coverage of hot topics. The *Weekly* includes the *Health Law Digest*, a fully searchable online service that provides synopses of current state and federal court decisions in health law. Browse each issue by topic and subtopic or print out the full issue to read at your leisure.



Journal of Health and Life Sciences Law—published digitally four times a year, the *Journal* contains in-depth, professionally reviewed articles that are practical and relevant. Members are able to subscribe at a special discounted rate.

Member Update Emails—advising you of late-breaking webinars, upcoming programs, just-released publications, the latest alerts from the Association’s Practice Groups, and other AHLA news and information.

Website—everything listed in this Guide, and more, can be found on our website at www.healthlawyers.org. If you do not remember your user name and/or password, go to www.healthlawyers.org, click on “Sign In,” then click “Forgot Your Password.” Your information will be emailed to you. If you have logged in previously, type in your user name and password and click “Log In.” You may also ask the site to remember your username and password, so you do not have to log in again. Members enrolled in Practice Groups can also access special sites for their particular Practice Group.

Use AHLA’s website to

- » Enroll in Practice Groups;
- » Register for educational programs and webinars;
- » Purchase publications and other resources from the online bookstore;
- » Learn more about the Association’s Public Interest activities;
- » Use the AHLA Job Bank; and
- » Access online articles and publications in the AHLA News Center.

Discussion Lists

Join fellow colleagues and subscribe to one or more of the Association’s online email discussion lists devoted to a variety of health law topics. Members subscribe online and have the option of either receiving individual emails when-



ever there is a posting on the forum or receiving a daily or weekly digest version of the discussions. Members are also able to access archives of all the discussions. Among the forums and topic areas covered:

- » Antitrust
- » Business Law and Governance
- » Compliance
- » Emergency Medical Services
- » Employment Law
- » Fair Market Value
- » Food and Drug Administration
- » Health Information and Technology
- » Hospitals and Health Systems
- » In-House Counsel
- » Liability Issues
- » Life Sciences
- » Long Term Care
- » Medical Staff, Credentialing, and Peer Review
- » Medicare Part D
- » Payors, Plans, and Managed Care
- » Physician Organizations
- » Healthcare Reimbursement
- » Solo Practitioners
- » Stark Law
- » Tax Issues
- » Teaching Hospitals



YOUR SOURCE FOR EDUCATION

Choose Your Learning Style

AHLA's educational programs are the gold standard in the legal community. As the premier provider of continuing education to the profession, AHLA leads health law to excellence through many venues, from its well-regarded in-person programs held across the country to its webinars and teleconferences that cover breaking regulatory issues and hot topics.

In-Person Continuing Education

In-person programs are held across the country to bring information about breaking regulatory issues to those in the health law field. Earn valuable CLE credit through the following programs:

- » Antitrust in Healthcare
- » Arbitration Training
- » Fraud and Compliance Forum
- » Fundamentals of Health Law
- » Hospitals and Health Systems Law Institute
- » Institute on Medicare and Medicaid Payment Issues
- » Legal Issues Affecting Academic Medical Centers and Other Teaching Institutions
- » Life Sciences Law Institute
- » Long Term Care and the Law
- » Mediation Essentials and Advanced Mediation Training
- » Payors, Plans and Managed Care Law Institute
- » Physicians and Physician Organizations Law Institute
- » Tax Issues for Healthcare Organizations



In-House Counsel Program and Annual Meeting

One of the best opportunities to network with colleagues and gain valuable skills is through attendance at AHLA's In-House Counsel program and Annual Meeting every summer. Mark your calendars now for upcoming meetings:

- » June 27-30, 2010 in Seattle, WA
- » June 26-29, 2011 in Boston, MA
- » June 24-27, 2012 in Chicago, IL

Continuing Legal Education

AHLA is an approved sponsor for continuing legal education and continuing professional education credits in most states. We apply for other types of professional education credits when appropriate. Most programs include a workshop on legal ethics to help attendees fulfill their state requirements. Sessions are tailored as introductory, intermediate, or advanced to an attendee's level of expertise. For information on how many credits a specific program or teleconference offers, please check the individual program website. Credits for certification are calculated based on a sixty or fifty-minute hour. At the program, members can complete and return a Continuing Education Credit Request. Members are then able to access their program certificates online.

Webinars

AHLA's webinars on various topics are offered annually. Each one has a special website where the agenda, presenter biographies, CLE application, evaluation form, and materials are posted and available to registered participants. Often, webinars are sponsored by the Association's Practice Groups and when this is the case, members enrolled in those PGs who register for the webinar receive a special discounted registration rate.



ePrograms

When members are not able to attend a program, they may purchase an AHLA eProgram, which is a compressed file download that includes a PDF of the complete program agenda, MP3 audio files, and the written materials for each of the sessions. Members are able to listen to the audio recording and follow along in the program papers and on the speaker's slides; view and print and/or download the presentations and written materials from all the sessions; view the hyperlink from the detailed Table of Contents to the audio recordings and materials for each session; and access practical tools, including case studies, sample forms, policies, agreements, and checklists. The ePrograms cover a broad range of substantive topics of interest to lawyers and other professionals who advise the health industry.

Post-Webinar Materials

When members are unable to participate in a webinar, they may purchase an MP3/MP4 file, which is a compressed file download that includes the audio files and the written materials. Members are able to listen to the audio recording and follow along on the speaker's slides and may also download the written materials from the webinar.

Complete Connected CDs

Electronic resources that provide cross-referenced and searchable text on an easy-to-use CD-ROM. Among the offerings:

- » Anti-Kickback Statute and Regulations
- » Civil False Claims Act Laws and Cases
- » Stark Laws and Regulations
- » Pharmaceutical and Medical Devices Laws & Regulations



YOUR SOURCE FOR INVOLVEMENT

AHLA has a Call for Speakers for each of its national programs, a Call for Writers for submitting proposals for publications; and a Call for Volunteers for Practice Groups available online. Members can also volunteer to be a mentee or mentor in the Association's mentoring program.

Practice Groups

A primary benefit of AHLA membership is the opportunity to grow as a professional through several key resources and opportunities. AHLA offers multiple Practice Groups (PGs) and one or more is sure to meet your professional needs. Each group is composed of volunteer members who share a similar work setting or interest in specific areas of health law. Projects and activities by Practice Groups include newsletters, teleconferences on hot topics offered at substantial savings to members enrolled in a sponsoring group, member briefings on important issues, practice guides and monographs, email alerts, moderated Discussion Lists (via email), luncheon discussions, and special Practice Group Members-Only areas on our website.

Antitrust: addresses public and private enforcement activity and competition policy affecting all sectors of the healthcare industry.

Business Law and Governance: addresses fundamentals of business law, as well as the financial, regulatory, and operational issues faced by for-profit and non-profit entities in the healthcare industry.

Fraud and Abuse: provides issue summaries and brief analysis of relevant judicial, administrative, and settlement decisions, as well as regulatory developments regarding enforcement efforts and compliance responses.

Health Information and Technology: provides a forum to exchange information and education about legal issues arising from the use of information and communications technology in healthcare.

Healthcare Liability and Litigation: addresses issues that encompass all areas of potential liability that affect healthcare providers, suppliers, and manufacturers, and devel-



opments in the litigation and trial of healthcare disputes involving hospitals, payors, integrated delivery systems, and individual physicians, as well as manufacturers of pharmaceuticals, medical devices, and diagnostics.

Hospitals and Health Systems: addresses the legal, financial, and operational issues raised by healthcare business strategies and transactions from the perspective of hospitals and health systems.

In-House Counsel: addresses the day-to-day practical legal issues arising from the interpretation and application of law and regulations to the operations of healthcare providers, payors, regulators, manufacturers, and suppliers.

Labor and Employment: addresses industry concerns related to healthcare employment law, and other labor and employment issues as they relate to employers in the healthcare and life science industries.

Life Sciences: provides educational and informational services and resources with respect to issues involving pharmaceutical manufacturers, medical device manufacturers, biotechnology companies, research and site management organizations, manufacturing and supplier vendors, prescription drug plans, wholesale distributors, retail and specialty pharmacies, pharmacy benefit managers and the financial services firms that invest in these entities.

Long Term Care, Senior Housing, In-Home Care, and Rehabilitation: provides a forum for attorneys who represent providers across the entire spectrum of long term care services; follows and addresses developments in the long term care segment of the healthcare industry; and provides practical analysis of legal and business trends.

Medical Staff, Credentialing, and Peer Review: provides a forum for those who represent and advise the individual healthcare professional, the collective medical or professional staff, and/or the healthcare entity with issues regarding the organization and operations of medical and professional staffs in healthcare entities and organizations.



Payors, Plans, and Managed Care: addresses all legal issues concerning health plans and insurers, including but not limited to plan operations and management, managed care, litigation, regulations, privacy, and security.

Physician Organizations: addresses issues encountered in physician-hospital joint ventures and contractual arrangements; credentialing practices; physician group practice structures; compensation methodologies; and the current professional liability insurance crisis.

Regulation, Accreditation, and Payment: addresses issues related to reimbursement and coverage, including Medicare and other government payor laws, regulations, and instructions, as well as issues related to healthcare organizational accreditation.

Tax and Finance: addresses tax and financial issues faced by non-profit and for-profit attorneys.

Teaching Hospitals and Academic Medical Centers: addresses the practical legal issues arising from the interpretation and application of law and regulations to the operations of healthcare providers, payors, regulators, and suppliers as they affect TH/AMCs.

There is a nominal fee to enroll in each Practice Group. The enrollment period is matched to the member's membership cycle. The enrollment fee is not prorated when members add Practice Group enrollments (e.g., if an individual has nine months of membership in AHLA remaining, any PG that he/she enrolls in will also lapse in nine months so that the member can renew his/her membership and PGs at the same time in the following year and every year thereafter). Members interested in gaining electronic access to all of the Practice Groups may opt to enroll in and pay for at least four PGs and pay an additional fee to access all remaining PG websites, receive email alerts, newsletters, and receive discounts when registering for teleconferences and purchasing PG resources from any or all Practice Groups.

Members who are eligible for an electronic membership option (electronic Government members, electronic Academic members, or Paralegals) may also receive



access to all of the PG websites and benefits for a discounted fee. Students automatically receive access to all PGs when they join AHLA. Enroll online or call the Member Service Center at (202) 833-1100, prompt #2.

Affinity Groups

Several Practice Groups also have special Affinity Groups to facilitate networking opportunities with other members who share similar professional interests. An Affinity Group provides targeted benefits and education to a sub-specialty of a particular Practice Group.

School Alliances

Health law student organizations are an essential partner in AHLA's efforts to reach the future leaders of the health law profession. Currently there are more than fifty law schools that have signed an alliance agreement with AHLA. Many of the law schools have a formal student health law organization, while others have just a group of students interested in learning more about health law. AHLA encourages members who maintain connections to their alma mater or who are adjunct faculty at the law school in their community to learn more about the AHLA School Alliance program. By forming a (free) alliance with AHLA, student organizations receive regular information from AHLA, are notified about upcoming educational and networking opportunities, and are able to access key health law resources. There is also a special area of the website that contains resources for health law professors and adjunct faculty. These pages are designed to provide valuable information for all teachers in the field, regardless of the precise focus of their course offerings. Visit www.healthlawyers.org/Resources/Academics/LawProfessors for more information.

State Alliances

The goal of AHLA and State Association Alliances is to facilitate the dissemination of information useful to their respective members, to increase and enhance educational and networking opportunities for their members, to increase the value of membership in each organization, and to provide a foundation for future initiatives to share resources, reduce costs, and enhance services, without



increasing risks or costs to either organization. To learn more about organizational and state alliances, visit www.healthlawyers.org/About/Partnerships/Alliances.

Alternative Dispute Resolution (ADR) Service

The ADR Service provides rules of procedure for resolution of disputes and provides independent healthcare professionals to resolve them. AHLA's ADR arbitrators, mediators and hearing officers are ready to help resolve disputes in medical staff/governing board issues, physician credentialing matters, managed care issues, joint venture agreements, physician contracts and more. For sample contractual language, to request a dispute resolver list, or to become a dispute resolver, go to www.healthlawyers.org/adr.

YOUR SOURCE FOR PUBLIC INTEREST

Serving as a Public Resource

A key component of AHLA's mission is its desire to serve as a public resource on selected healthcare legal issues through non-partisan public policy forums and resources, policy-related sessions at in-person conferences, and publications that shares the expertise of AHLA members with other healthcare attorneys, health professionals and executives, public health agencies, pro bono attorneys, and consumer groups. AHLA's free public interest resources are available in an easy-to-navigate Community Benefit Toolkit, which can help you and your tax-exempt client with your IRS reporting obligations.

Support Public Interest Activities

Public interest activities are financed by a combination of operating revenues and donations from individual members, their firms, and healthcare organizations and businesses. Members may make a tax-deductible contribution to help AHLA meet its annual fundraising goals for these critical activities in support of the Association's mission. For more information, go to www.healthlawyers.org/Resources/publicinterest.



Resources from the Association's Public Information Series include the following:

Medicaid Basics: A Question and Answer Guide about Eligibility, Coverage, and Benefits

A good place to start for those not familiar with Medicare and Medicaid.

www.healthlawyers.org/MedicaidGuide

Medicaid Basics Factsheet

A one-pager that provides website addresses and phone numbers to all 50 states' Medicaid agencies and programs.

www.healthlawyers.org/FactSheet

A Guide to Legal Issues in Life-Limiting Conditions

A tool for those facing a life-limiting condition, as well as for healthy individuals who want to plan for their future care.

www.healthlawyers.org/LifeLimiting

Life-Limiting Conditions One-Pagers

One-page summaries for each chapter of the Life-Limiting Conditions guidebook.

www.healthlawyers.org/OnePagers

Loving Conversations: One Family's Story about the Importance of Advance Healthcare Planning

An educational DVD about the importance of executing an advance directive.

www.healthlawyers.org/AdvancePlanning

Medical Research: A Consumer's Guide for Participation

A guide to your rights, responsibilities, and knowing what questions to ask before participating in a clinical trial.

www.healthlawyers.org/ClinicalTrials

Considerations for People with Disabilities and Their Families

A guidebook about the legal concerns and protections for individuals with disabilities from infancy through adulthood.

www.healthlawyers.org/Disabilities



Emergency Preparedness, Response & Recovery Checklist: Beyond the Emergency Management Plan

Organized around an extensive series of questions that healthcare facilities should answer to prepare for or respond to an emergency.

www.healthlawyers.org/Checklist

Lessons Learned from the Gulf Coast Hurricanes

Draws on the experiences of healthcare providers and community leaders directly involved in the rebuilding efforts of the 2005 Gulf Coast hurricanes.

www.healthlawyers.org/LessonsLearned

Community Pan-Flu Preparedness: A Checklist of Key Legal Issues for Healthcare Providers

A scalable tool for influenza pandemic preparedness and response that examines the critical legal and ethical issues of pandemic response.

www.healthlawyers.org/PanFluChecklist

Corporate Responsibility and Corporate Compliance: A Resource for Healthcare Boards of Directors

A helpful overview about corporate compliance for the directors of healthcare organizations.

www.healthlawyers.org/CorporateCompliance

An Integrated Approach to Corporate Compliance

Addresses the responsibilities of a healthcare organization's In-House Counsel and Chief Compliance Officer in supporting the board's oversight function.

www.healthlawyers.org/IntegratedApproach

Corporate Responsibility and Health Care Quality: A Resource for Healthcare Boards of Directors

Provides insight into the OIG's priorities and offers practical tools for directors to carry out their fiduciary responsibilities.

www.healthlawyers.org/HealthcareQuality



AT YOUR SERVICE—Benefits at a Glance

Education

Programs, Webinars, and Teleconferences—earn valuable CLE on multiple topics of interest at in-person programs, webinars, and teleconferences.

In-House Counsel Program and Annual Meeting—network, learn and connect with health law experts each summer.

Information and Communication

AHLA Connections—free subscription to this monthly publication on health-related legislative/regulatory activity.

Health & Life Sciences Law Daily—free subscription to this electronic compilation of articles from newspapers and television news outlets from around the country.

Health Lawyers Weekly—a comprehensive, online news and analysis service providing in-depth reporting on the latest developments affecting health law. Includes the *Health Law Digest*, a fully searchable online access to summaries of state/federal court decisions.

Health Law Archive—a subscription product made available to members at a sharp discount. Using Google search technology, subscribers can quickly and easily search a vast database of health law knowledge, including more than 40,000 documents. New content is constantly being added to the *Archive*.

Journal of Health and Life Sciences Law—a quarterly online journal offering in-depth, professionally reviewed articles, focused analyses and practice aids.

Bookstore—special discounted member rates on publications, electronic resources, CD-ROMs, and other materials.

Member Updates—keeping members informed about late breaking teleconferences, new publication releases, and educational programs.



Opportunities to Get Involved

Discussion Lists—free email discussion groups on hot topics.

Practice Groups—special interest and substantive law groups that focus on your area of health law specialty.

Speaking and Writing—express your interest by completing and returning the Call for Speakers and Call for Writers forms.

Resources

AHLA's website—www.healthlawyers.org.

Members Only section—access archives of the Discussion Lists, *Health Lawyers Weekly*, the *Health Law Digest*, *AHLA Connections* magazine, Membership Directory, and much more.

Business Directory—online listing of firms and organizations that provide health law resources.

Job Bank—post a job position or find an employer.

Alternative Dispute Resolution (ADR) Service—offers competent, trained dispute resolvers with expertise in key areas of healthcare services.

Important Contacts

Member Services Department

(202) 833-1100, prompt #2

Monday-Friday, 9:00 AM to 5:00 PM Eastern

Email msc@healthlawyers.org

- » Renew your membership
- » Join a Practice Group
- » Register for programs and webinars
- » Request information about your benefits
- » Order program materials



General mailing address

American Health Lawyers Association
1025 Connecticut Avenue NW, Suite 600
Washington, DC 20036-5405

Lockbox address

(Please send completed program registrations and membership applications and renewals to this address):

American Health Lawyers Association
PO Box 79340
Baltimore, MD 21279-0340
Phone: (202) 833-1100
Fax: (202) 833-1105

Important Email Contacts

- » msc@healthlawyers.org – to reach AHLA’s Membership Services/Web Support Assistant
- » webmaster@healthlawyers.org – for questions, comments, or issues regarding our website
- » editor@healthlawyers.org – for questions about the content of our publications, topic suggestions or to volunteer to write something for the Association
- » advertising@healthlawyers.org – to advertise in our print publications, on AHLA’s website, to sponsor or exhibit at our programs
- » programs@healthlawyers.org – for information about programs, speaker opportunities or continuing legal education credits
- » pgs@healthlawyers.org – to reach our Practice Group staff
- » publicinterest@healthlawyers.org – for information on public interest activities, resources and other ways we share our expertise with policymakers and the public
- » pressinquiry@healthlawyers.org – for inquiries relating to recent health law developments or other matters by the press



» adr@healthlawyers.org – for information about our Alternative Dispute Resolution (ADR) Service

» finance@healthlawyers.org – for information regarding statement inquiries, credit card charges, vendors and other types of financial services

Support Public Interest Activities

American Health Lawyers Association is a 501(c)(3) organization. Your voluntary tax-deductible donation will help support AHLA's Public Interest initiatives and projects, thereby enabling our tax-exempt Association to give back to our communities. Visit www.healthlawyers.org/donate.

Diversity Statement

In principle and practice, the American Health Lawyers Association values and seeks diverse and inclusive participation within the Association regardless of gender, race, creed, age, sexual orientation, national origin, or disability. The Association welcomes all members as it leads health law to excellence through education, information and dialogues.

Privacy Policy

Our privacy policy outlines the practices of AHLA regarding collection and use of your personal information. Visit www.healthlawyers.org to view this policy.

Mission

The mission of the American Health Lawyers Association is to provide a collegial forum for interaction and information exchange to enable its members to serve their clients more effectively; to produce the highest quality nonpartisan educational programs, products and services concerning health law issues; and to serve as a public resource on selected healthcare legal issues.