## Member Services Guide



Your source for:
Relevant Information
Involvement
Education
Networking
Public Interest





# Leading Health Law to Excellence



# Let the American Health Lawyers Association be your Premiere Professional Resource

Welcome to the American Health Lawyers Association (Health Lawyers). As a member of Health Lawyers, you are part of a community of over 10,000 like-minded health lawyers and health law professionals. Our members tell us the driving force behind their decision to enter the health law profession is their commitment to serve clients, the profession, and their communities in the best way possible. At Health Lawyers, you will find a complete network of friends and colleagues who will introduce you to resources that will help you meet the demands of your professional life... in short, helping you to help people.

Our vision, "to lead health law to excellence," is one we are firmly committed to, and that means offering benefits based on what members tell us is most valuable to them. Whether you are a health lawyer, healthcare executive, paralegal, or law student, Health Lawyers will provide you with a range of valuable benefits and services. Take a moment to review this guide and keep it handy for quick reference. It contains an overview about your membership benefits, including staff contact information so you will know who to call when you have questions.

To get the most from your membership, we encourage you to become an active participant. *Get involved*. Leadership and volunteer opportunities abound for those who are interested. Your involvement not only makes you a better professional, it makes Health Lawyers a better organization for all members.

The American Health Lawyers Association is here to serve you. We want to hear from you. Tell us when you like something and tell us when you think there is a service or resource that you would like to see the Association offer in the future. It is our pleasure to work with you as we lead health law to excellence. We look forward to getting to know you in the coming year!

Sincerely, Kerry B. Hoggard

Kerry B. Hoggard, CAE, PAHM

Vice President of Membership and Public Interest

## Your Member Services Guide

This Member Services Guide will familiarize you with your many member benefits. You will find important contact information on pages 14 and 15, including a benefits-at-a-glance section and staff and email contacts. Our Member Services Center is available to help answer questions via phone Monday-Friday, 9 a.m.-5 p.m. Eastern time at (202) 833-0766 or you can email the Center at msc@healthlawyers.org. Detailed information on all of our member benefits and services can also be found on our website at www.healthlawyers.org.

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## YOUR SOURCE FOR NETWORKING



AHLA opened the door to my career in healthcare law. Its educational programs have consistently provided me with a reliable source of valuable information for the past two decades.

Brent L. Henry
AHLA Fellow
Vice President & General Counsel
Partners HealthCare System, Inc.
Boston, MA



AHLA educational programs are the gold standard against which all lawyer CLE should be measured.

Jennifer A. Stiller
Law Offices of Jennifer A. Stiller
Haverford, PA

## You're in Good Company

A valuable part of your Health Lawyers membership is your ability to network with other professionals who share your interests. Whether you are subscribing to listserves, enrolling in Practice Groups, or using the electronic Membership Directory (and the Find a Member feature in the Members Section of the website), you can find or become a mentor, expand your professional contacts, or just make new friends.

## Update your Knowledge, Meet with Colleagues

Perhaps one of the best ways to network with colleagues while you gain valuable skills at educational conferences is through Health Lawyers' In-House Counsel program and Annual Meeting that takes place every year in the summer. Mark your calendars now for upcoming annual meetings:

June 29-July 2, 2008 San Francisco, CA

June 28-July 1, 2009 Washington, DC

June 27-30, 2010 Seattle, WA

June 26-29, 2011 Boston, MA



## YOUR SOURCE FOR PUBLIC INTEREST

## Serving as a Public Resource

A key component of AHLA's mission is its desire to serve as a public resource on selected healthcare legal issues through (1) non-partisan public policy forums and resources, including the *Conversations with Policymakers* teleconference series, policy-related sessions at inperson conferences, public dialogue sessions, and issue briefings for health policy analysts and reporters and (2) publications and educational sessions that shares the expertise of AHLA members with other healthcare attorneys, health professionals and executives, public health agencies, pro bono attorneys, and consumer groups.

Resources from the Association's Public Information Series include:

- Emergency Preparedness, Response & Recovery Checklist: Beyond the Emergency Management Plan
- Lessons Learned from the Gulf Coast Hurricanes
- Medicaid Basics: A Question and Answer Guide about Eligibility, Coverage, and Benefits
- Medicaid Benefits and Eligibility Consumer Information Fact Sheet (in English, Spanish, and traditional Chinese)
- A Guide To Legal Issues In Life-Limiting Conditions and the Life Limiting Conditions One-Pagers
- Corporate Responsibility and Corporate Compliance: A Resource for Health Care Boards of Directors
- An Integrated Approach to Corporate Compliance: A Resource for Health Care Boards of Directors
- Corporate Responsibility and Health Care Quality: A Resource for Health Care Boards of Directors

In addition, a special area of the website contains resources for health law professors and adjunct faculty. Information on all Public Interest resources and initiatives is available at www.healthlawyers.org/publicinterest.

## Support Public Interest Activities

Public interest activities are financed by a combination of operating revenues and donations from individual members, their firms, and healthcare organizations and businesses. Members may make a tax-deductible contribution to help Health Lawyers meet its annual fundraising goals for these critical activities in support of the Association's mission.



AHLA's commitment to the public interest manifests itself in lots of ways—not only through past years' Public Interest Colloquium programs, but also in publications, teleconferences, briefings, and web-based resources that are aimed at policy makers, scholars, and consumers, as well as members of the association. This focus on health law as a calling that affects the well-being of every citizen makes me proud to be a member of the AHLA.

Thomas Wm. Mayo
AHLA Fellow
Director, Maguire Center for Ethics and
Public Responsibility
Associate Professor, SMU/Dedman School of Law
Dallas, TX
Adjunct Assoc. Prof., Internal Medicine
UT-Southwestern Medical School
Counsel, Haynes and Boone, LLP

## YOUR SOURCE FOR RELEVENT INFORMATION



I find AHLA an excellent professional resource for me. I regularly participate in listserves, CLE programs, conferences, sub-committees, and I use the website at least weekly. The contacts I have met through conferences and listserves have proved to be some of my best resources. I find the staff helpful and accommodating. If I need assistance, a referral, a quick reference check or any other health law matter, AHLA and its members is one of the first places I go.

Shauna Rae Long
Vice President of Strategic Agency Services
The Catholic Charities of the Archdioceses of
New York
Brooklyn, NY

## The Right Information When You Need It

More than ever, we rely on quick and easy access to relevant information for successful practice management. Health Lawyers understands this particular need and offers you many key information sources and services that will help you be effective counsel for your clients.

AHLA Member Update emails advise you of late-breaking teleconferences, program changes, the posting of *Health Lawyers Weekly* online, new papers on hot topics, Practice Group news, the latest publication releases and other Association news.

#### **Publications**

Health Lawyers News—this monthly magazine is sent automatically to AHLA members (those opting to receive their benefits electronically are able to access the magazine online). Coverage includes health-related legislative and regulatory activity at state and federal levels, feature articles

and analyses, legal and executive job opportunities, speaking and writing opportunities for educational programs and publications, and reports on the professional activities of members. Other highlights include information on new publications, programs and services, and updates on other Association activities.

Journal of Health and Life Sciences Law—published four times a year in coordination with LexisNexis. The Journal contains in-depth, professionally reviewed articles of interest to healthcare attorneys, including those who represent researchers, board members, institutions, practitioners, employers, and multi-state entities. The Journal contains a "Notes and Comments" section that focuses on new ideas and current developments, as well as "Practice Resources" that will help the reader excel in their practice (checklists, glossaries, reference tools).

**Books and Manuals**—All technical publications are authored by Association members who are experts in their fields. Member rates are offered on the following titles:

The Expert Series targets cutting-edge legal issues, offering concise, legal information and analysis on focused issues in specific areas of health law.

The Cornerstone Series features books that provide a foundation for any healthcare law library. Written and reviewed by members who are experts in their fields, each book provides comprehensive information and is indexed for quick, easy reference.

The Practice Guide Series offers practical "how-to" examples. They include analysis and checklists in given areas of healthcare law as well as appendices containing sample contracts and pleadings, relevant statues and regulations, and sample forms and documents.

Desktop References helps the busy practitioner quickly discover how states may be legislating in a given area of healthcare law. You can also take a quick look at federal statutes and regulations in the field and discover additional research resources.

*Program Materials* include print and audio selections based on our in-person programs and teleconferences.

#### Online resources—available to all members:

Health and Life Sciences Law Daily—a customized digest service written by Bulletin News, an affiliate of U.S. News and World Report, the *Daily* provides summaries of current health law news from all of the major media outlets in the country. The content is selected by AHLA attorney-editors working with the staff of Bulletin News.

Health Lawyers Weekly—a comprehensive, electronic alert service that keeps you ahead of the curve with in-depth reporting on the latest developments affecting health law. Read top news stories, articles and analyses, important case law, federal and state legislative and regulatory developments, product reviews, and get coverage of hot topics. The Weekly includes the Health Law Digest, a fully searchable online service that provides synopses of current state and federal court decisions in health law. Browse each issue by topic and subtopic or print out the full issue to read at your leisure.

Health Law Archive—a subscription product made available to members at a sharp discount. Using Google search technology, subscribers are able to quickly and easily search a vast database of health law knowledge, including more than 35,000 documents. New content is constantly being added to the *Archive*.

#### Website

Everything listed in this Guide plus more can be found on our website, www.healthlawyers.org. Follow the regular login process at www.healthlawyers.org. If you do not remember your user name and/or password, go to www. healthlawyers.org and click on *Forgot Your Password*. Your information will be emailed to you.

#### Using the Website

Health Lawyers' website attracts more than two million hits each month with approximately 10,000 individual users. If you have logged into the Members Section previously, type in your user name or Member ID number and your password and click *Log In.* You will find the online *Health Lawyers Weekly, Health Law Digest* and its archives, Listserve Archives, *Health Lawyers News*, and our *Membership Directory*. Members enrolled in Practice Groups can also access special sites for their particular Practice Group.

## Use Health Lawyers' website to -

- Register for teleconferences and educational programs;
- Purchase publications and other resources from the online bookstore;
- Enroll in Practice Groups;
- Learn more about Health Lawyers' Public Interest activities; and
- Use the AHLA Career Center.

#### Listserves

Join fellow colleagues and subscribe to one or more of the Association's listserves (online email discussion forums) devoted to a variety of health law topics. Members subscribe online and have the option of either receiving individual emails whenever there is a posting on the listserve or receiving a digest version of the discussions for the day. Members are able to access archives of <u>all</u> the listserve discussions in the Members-only section of the website.



### Listserves

- Corporate Governance
- Food and Drug Administration
- Health Compliance
- · Health Information and Technology
- Healthcare Antitrust
- Healthcare Employment Law
- Healthcare Liability Issues
- Healthcare Reimbursement
- Healthcare Tax Issues
- HMOs and Health Plans
- Hospitals and Health Systems
- In-House Counsel
- Life Sciences
- Long Term Care
- · Medical Staff, Credentialing, and Peer Review
- · Medicare Part D
- Physician Organizations
- Solo Practitioners List
- Stark Law
- Teaching Hospitals

## YOUR SOURCE FOR INVOLVEMENT



The practice groups just keep getting better and better! I signed up for 'PG15' last year so I could have access to all the useful, substantive materials on the Practice Group Web sites and got their email alerts of new developments. I wasn't disappointed; I found that 'PG15' was a real asset to my practice—and I happily renewed this year.

Jennifer A. Stiller
AHLA Fellow
Law Office of Jennifer A. Stiller
Haverford. PA



## Key Resources to get Involved, Stay Active, and Grow Professionally

A primary benefit of Health Lawyers' membership is the opportunity to grow as a professional through several key resources and opportunities.

#### **Practice Groups**

Health Lawyers offers 15 Practice Groups (PGs) where one or more is sure to meet your professional needs. Each group is composed of volunteer members who share a similar work setting or interest in specific areas of health law. Projects and activities by Practice Groups include newsletters, teleconferences on hot topics offered at substantial savings to members enrolled in a sponsoring group, member briefings on important issues, practice guides and monographs, email alerts, moderated listserve discussions (via email), luncheon discussions, and special Practice Group Members-Only areas on our website.

### **Description/Focus of AHLA Practice Groups**

**Antitrust:** addresses public and private enforcement activity and competition policy affecting all sectors of the healthcare industry.

Fraud and Abuse, Self-Referrals, and False Claims: provides issue summaries and brief analyses of relevant judicial, administrative, and settlement decisions as well as regulatory developments regarding enforcement efforts and compliance responses.

**Health Information and Technology:** provides a forum to exchange information and become educated about legal issues arising from the use of information and communications technology in healthcare.

Healthcare Liability and Litigation: addresses issues that encompass all areas of potential liability that affect healthcare providers, suppliers and manufacturers; keeps its membership apprised of developments in the litigation and trial of healthcare disputes involving hospitals, payors, integrated delivery systems, and individual physicians, as well as manufacturers of pharmaceuticals, medical devices, and diagnostics.

**HMOs and Health Plans:** addresses all legal issues concerning health plans and insurers, including but not limited to plan operations and management, managed care, litigation, regulations, privacy, and security.

Hospitals and Health Systems: addresses the legal, financial, and operational issues raised by healthcare business strategies and transactions from the perspective of hospitals and health systems.

In-House Counsel: addresses the day-to-day practical legal issues arising from the interpretation and application of law and regulations to the operations of healthcare providers, payors, regulators, manufacturers, and suppliers. Presents summaries and brief analyses of forms, models, approaches, structures, and legal analyses relevant to the successful operation of an in-house legal service.

Labor and Employment: addresses industry concerns related to healthcare employment law, employment discrimination, immigration, union-management disputes and legal matters, NLRB law, alternative dispute resolution, OSHA enforcement, workers' compensation, and other labor and employment issues as they relate to employers in the healthcare and life science industries.

**Life Sciences:** provides educational and informational services and resources to in-house attorneys; outside counsel; government attorneys; compliance officers; finance and reimbursement executives; FDA, research, clinical trials and regulatory affairs professionals; and consultants who practice in the traditional life sciences field with respect to issues involving pharmaceutical manufacturers, medical device manufacturers, biotechnology companies, research and site management organizations, manufacturing and supplier vendors, prescription drug plans, wholesale distributors, retail and specialty pharmacies, pharmacy benefit managers and the financial services firms that invest in these entities.

**Long Term Care:** provides a forum for attorneys who represent providers across the entire spectrum of long term care services, follows and addresses developments in the long term care segment of the healthcare industry, and provides practical analyses of legal and business trends.

Medical Staff, Credentialing, and Peer Review: provides a forum for those who represent and advise the individual healthcare professional, the collective medical or professional staff, and/or the healthcare entity; addresses issues regarding the organization and operation of medical and professional staffs in healthcare entities and organizations.

Physician Organizations: addresses issues encountered in physician-hospital joint ventures and contractual arrangements, credentialing practices, physician group practice structures, compensation methodologies, and the current professional liability insurance crisis.

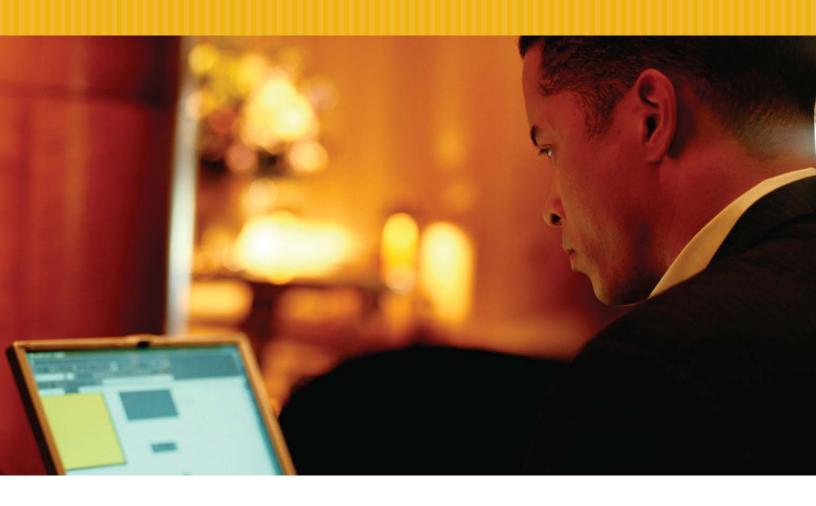
Regulation, Accreditation, and Payment: addresses issues related to reimbursement and coverage, including Medicare and other government payor laws, regulations, and instructions, as well as issues related to healthcare organizational accreditation.

Tax and Finance: addresses issues related to IRS audits and rulings, tax exempt status, intermediate sanctions, state regulation of nonprofit transactions and operations, charitable trusts, tax credits, bond financing, physician recruitment incentives, physician and executive compensation, fair market value, joint ventures with nonprofits, IRS disclosure requirements, property tax, sales and use tax, fundraising, and other issues faced by nonprofit and for-profit attorneys.

**Teaching Hospitals and Academic Medical Centers:** addresses the practical legal issues arising from the interpretation and application of law and regulations to the operations of healthcare providers, payors, regulators, and suppliers as they affect TH/AMCs. Presents summaries and brief analyses of forms, models, approaches, structures, and legal analyses relevant to the successful operation of an in-house legal service for a TH/AMC as well as those attorneys who service a TH/AMC.

**To Enroll in Practice Groups:** Each Practice Group (PG) enrollment is \$45. The enrollment period is matched to the member's membership expiration. The enrollment fee is not prorated when members add Practice Group enrollments (e.g., if an individual has nine months of membership in Health Lawyers remaining, any PG that he/she enrolls in will also lapse in nine months so that the member can renew his/her membership and PGs at the same time in the following year and every year thereafter). To enroll, contact the Member Services Center at (202) 833-0766.





#### **Electronic Access to Practice Groups**

For members interested in gaining electronic access to all of the Practice Groups, they can *enroll in and pay for at least four PGs* and pay an additional \$75 fee. This PG15 option means that a member is able to access the websites of all 15 practice groups; receive email alerts, newsletters, and other resources sent by each group; receive discounts when registering for practice group-sponsored teleconferences and luncheon discussion meetings (individuals who qualify for electronic membership as a government, academician, paralegal, or student member, will have access to the Practice Groups by paying an additional \$25 fee).

#### Career Management

Members can post a position or search for a position opening on our online Career Center at www.healthlawyers.org/careercenter. The *Health Lawyers News* magazine also lists professional opportunities every month. And, of course, you can contact the many colleagues you will meet through your networking activities.

#### Alternative Dispute Resolution (ADR) Service

The ADR Service provides rules of procedure for resolution of disputes and provides independent healthcare professionals to resolve them. Health Lawyers' ADR arbitrators, mediators and hearing officers are

ready to help resolve disputes in medical staff/governing board issues, physician credentialing matters, managed care issues, joint venture agreements, physician contracts and more. For sample contractual language, to request a dispute resolver list, or to become a dispute resolver, go to www.healthlawyers.org/adr.

#### Speaking, Writing and Volunteer Opportunities

Health Lawyers has a *Call for Speakers & Workshop Topics* for each of its national programs and a *Call for Writers* form, published in the monthly *Health Lawyers News* magazine and posted on the website (see About AHLA). Complete and submit the form along with your curriculum vitae or resume noting previous speaking or writing experience to the address listed on the form.

Members can also submit proposals for articles/analyses through the Publications area of our website. Health Lawyers welcomes proposals for:

**Monographs** for the *Expert Series*, in-depth 25-150 page analyses aimed at intermediate to advanced health law practitioners.

**Books** for the *Cornerstone Series*, extensive studies ranging from background information to the most current issues.

**Practice Guides**, offering practical day-to-day examples that help health law practitioners in a "how-to" fashion, including analyses, checklists, and appendices with features such as sample forms and other documents.

Practice Groups also offers opportunities to write for their newsletters, Member Briefings and feature articles in the Association's magazine, *Health Lawyers News*.

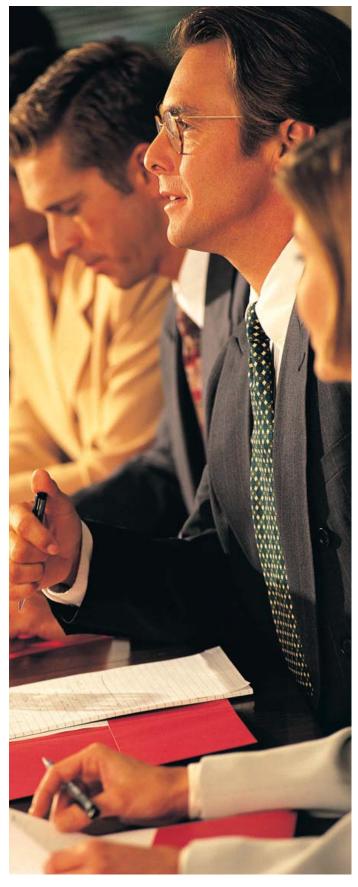
Members are encouraged to get involved in the Association. An annual *Call for Leaders* occurs at the beginning of each year. See the *Call for Leaders* form in the magazine or on our website. Nominate yourself or another member for service on the Board of Directors, the Nominating Committee, or for a leadership position with one of the Practice Groups. Following are some general guidelines about the criteria desired:

**Board of Directors**—a board member should be distinguished in his/her field with a sufficient level of expertise to add to the dialogue about the Association's strategic direction. Applicants are considered on the basis of a number of criteria, including an explicit emphasis on diversity.

Fellows—an individual who has been a member of Health Lawyers or a predecessor organization for at least 15 years; (b) has been in active practice in a public-service, teaching, government service, or private practice setting; (c) practiced health law for a minimum of 15 years; (d) is or has been actively involved in the activities of the Association; and (e) is regarded as one of the top health lawyers in his/her community (members who are currently serving on the Board of Directors or in other leadership positions are not eligible to be named a Fellow until after their terms of service are complete).

Nominating Committee—a member must agree to be disqualified from any nomination during his/her year of service on the Committee. The Nominating Committee nominates a member for the position of President Elect-Designate as well as individuals to serve on the Board of Directors, Fellows, and the subsequent year's Nominating Committee.

**Practice Groups**—creative leaders who can bring new and inclusive means of providing member benefits are essential to the Practice Group program's success.



## YOUR SOURCE FOR EDUCATION



I joined AHLA's predecessor organization at the beginning of my legal career, even before I had a license to practice. While the benefits of my membership have always greatly exceeded its cost, the nature of that value has changed over time. Early in my career, as I was developing mastery of the complex field of law, the most significant benefits were education. I became a regular at educational programs. Later, I came to enjoy the opportunity to network with professional colleagues from across the nation and visit with the friends I'd made through the Association. As I left active practice for a classroom, AHLA was invaluable as a means to stay connected to the practicing bar and to the changing issues that dominate the health law landscape.

Gail Agrawal
AHLA Fellow
Dean, University of Kansas
School of Law
Lawrence, KS

## **Choose Your Learning Style**

Health Lawyers' educational programs are the gold standard in the legal community. As the premiere provider of continuing education to the profession, Health Lawyers leads health law to excellence through many venues including in-person programs held across the country and telephone conferences covering breaking regulatory issues, public information resources, post-program and teleconference CDs and materials, and much more.

## In-Person Continuing Education

In-person programs are held across the country to bring information about breaking regulatory issues to those in the health law field. Earn valuable CLE through the following programs:

- Antitrust in Healthcare
- Fraud and Compliance Forum
- Tax Issues for Healthcare Organizations
- Fundamentals of Health Law
- Legal Issues Affecting Academic Medical Centers and Other Teaching Institutions
- Physicians and Physician Organizations Law Institute
- Hospitals and Health Systems Law Institute
- Long Term Care and the Law
- Institute on Medicare and Medicaid Payment Issues
- Law Conference on Health Insurance Plans
- Life Sciences Law Institute
- Mediation Essentials and Advanced Mediation Techniques Training
- Arbitration Training
- In-House Counsel Program
- Annual Meeting

#### **Continuing Legal Education**

AHLA is an approved sponsor for continuing legal education and continuing professional education credits in most states. We apply for other types of professional education credits when appropriate. Most programs include a workshop on legal ethics to help attendees fulfill their state requirements. Sessions are tailored as introductory, intermediate or advanced to an attendee's level of expertise. For information on how many credits a specific program or teleconference offers, please check the individual program website. Credits for certification are calculated based on a sixty or fifty-minute hour.

At the program, members can complete and return a Continuing Education Credit Request. Members are then able to access their program certificates online by logging into www.healthlawyers.org, clicking on *My CLE Certificates* and *Create Certificate*.

Contact programs@healthlawyers.org for more information.

#### **Teleconferences**

Continuing education comes to you through our distance learning options. Health Lawyers' teleconferences are featured on an ongoing basis on various topics with 30-40 cutting-edge topics offered annually. Each one has a special website where the agenda, presenter biographies, evaluation form, and materials are posted and available to registered participants. Members can purchase a post-teleconference CD, complete with the audio file, PowerPoint presentations, and materials from the teleconference. Visit www.healthlawyers.org/teleconferences for a complete listing of teleconferences, to register or purchase a post-teleconference CD.

#### AHLA Program on CD

Members can also purchase a post-program CD if they miss the program. The CD is complete with a detailed table of contents that links to PowerPoint presentations and materials from the programs. Members can search by key word or topic and can access practical tools, including case studies, sample forms, policies and agreements, and checklists. Several of the programs are also audiotaped so the CD contains an additional audio file in an MP3 format that works in both PC and Macintosh. Visit www. healthlawyers.org/programs for a complete listing of programs, to register or purchase a post-program CD.

#### Complete Connected CDs

Electronic resources that provide cross-referenced and searchable text on an easy-to-use CD-ROM. Among the offerings:

- Stark Laws and Regulations
- Anti-Kickback Statute and Regulations
- Civil False Claims Act Laws and Cases

## Q&A Answers to Your Questions

As a new member, you probably have a lot of questions regarding how to get the most from your Health Lawyers membership. Following are some basic questions we are frequently asked. Remember, you can always contact the Member Service Center for help as well. For your convenience, the phone number and email is listed on every two-page spread of your Guide.

#### I can't remember my Member ID Number. What should I do?

You'll find your six-digit ID number on your membership card or on the label of your *Health Lawyers News* magazine (or any other address label from the Association). You can also Contact our Member Service Center at (202) 833-0766 or go online to the website and click on *Forgot your Password* link at the bottom of the screen.

## I've moved. How do I update my information so I continue to receive my benefits?

Update your Member Profile online at www.healthlawyers. org. If you have logged in before, enter your email address (or Member ID number) and your password. New users should click on *New User Log In*. As a new user, you have automatic review of your membership information. Click on *Update your Member Profile*, update and submit. You can also contact the Member Service Center at (202) 833-0766.

#### How do I start using my member benefits right away?

You should have already received your Member ID number that allows you to login to the Members Section of Health Lawyers' website. After logging on, you can review a wide range of resources – from the Health Law Digest to the Listserve Archives, to the "Find a Member" directory. Members will begin receiving the Health and Life Sciences Law Daily, the Health Lawyers Weekly, and the Health Lawyers News monthly magazine (members opting for electronic membership can access their copy of Health Lawyers News online).

#### How do I find other health lawyers in my specialty?

Enroll in the Practice Group(s) for your specialty, subscribe to listserves that focus on your areas of expertise, search the *Membership Directory*, attend the Annual Meeting.

#### How do I use Health Lawyers' website?

Visit www.healthlawyers.org. When logging onto the Members Only section of the website for the first time, enter your Member ID number (or the email address that you have on file with us) and use your last name as your password. You will be prompted to choose a user name and password to use for your next login session.

#### How do I purchase Health Lawyers' publications?

You can purchase via our website or by calling (800) 223-1940 (8:00 a.m. - 8:00 p.m. EST, Monday through Friday). Your AHLA Member Update (email) announces new publications and provides you with a link to purchasing information on the website.

## How do I register for a Health Lawyers' program or teleconference?

Visit the website to view a list of upcoming educational events. You can register online or return the completed registration form by mail or fax. Members may also register by calling the Member Service Center at (202) 833-0766.

#### How do I direct others who may want to join Health Lawyers?

Interested parties may join through our website or can contact the Member Service Center directly via phone at (202) 833-0766 or email at msc@healthlawyers.org.

#### Need more Assistance?

Contact Member Services at (202) 833-0766.

#### Benefits at a Glance

#### **Education**

**Programs and Teleconferences**—earn valuable CLE on multiple topics of interest at in-person programs and teleconferences.

**In-House Counsel Program and Annual Meeting**—network, learn and connect with health law experts each summer.

#### Information and Communication

*Health Lawyers News*—free subscription to this monthly publication on health-related legislative/regulatory activity.

Health & Life Sciences Law Daily—free subscription to this electronic compilation of articles from newspapers and television news outlets from around the country.

Health Lawyers Weekly—a comprehensive, online news and analysis service providing in-depth reporting on the latest developments affecting health law. Includes the Health Law Digest, fully searchable online access to summaries of state/federal court decisions.

*Health Law Archive*—a subscription product made available to members at a sharp discount. Using Google search technology, subscribers can quickly and easily search a vast database of health law knowledge, including more than 35,000 documents. New content is constantly being added to the *Archive*.

*Journal of Health and Life Sciences Law*—a quarterly journal offering in-depth, professionally reviewed articles, focused analyses and practice aids.

**Online Bookstore**—special discounted member rates on publications, CDs, and other materials.

**Member Updates**—keeping members informed about latebreaking teleconferences, new publication releases, and educational programs.

#### Opportunities to Get Involved

**Listserves**—free email discussion groups on hot topics.

**Practice Groups**—special interest and substantive law groups that focus on your area of health law speciality.

**Speaking and Writing**—express your interest by completing and returning the Call for Speakers and Call for Writers forms, available online and in the *Health Lawyers News* magazine.

#### Resources

www.healthlawyers.org—Health Lawyers' website.

**Members Only section**—access archives of the listserves, *Health Lawyers Weekly*, the *Health Law Digest*, *Health Lawyers* 

*News* magazine, discussion forums, *Membership Directory*, and much more.

**Business Directory**—organizations offering health law resources.

Career Center—post a job position or find an employer.

Alternative Dispute Resolution (ADR) Service—offers competent, trained dispute resolvers with expertise in key areas of healthcare services.

## Important Contacts

#### **Member Services Department**

(202) 833-0766, Monday-Friday, 9 a.m.-5 p.m., Eastern or email msc@healthlawyers.org.

- Renew your membership
- Join a Practice Group
- · Register for programs and teleconferences
- Request information about your benefits

#### General mailing address:

American Health Lawyers Association 1025 Connecticut Avenue NW, Suite 600 Washington, DC 20036-5405

**Lockbox address** (Please send completed program registrations, membership applications and renewals, and publication orders to this address):

American Health Lawyers Association PO Box 79340

Baltimore, MD 21279-0340 Phone: (202) 833-1100 Fax: (202) 833-1105

## Your Health Lawyers Staff

#### **Executive Department**

Peter M. Leibold, Esquire Executive Vice President/Chief Executive Officer (202) 833-0777 pleibold@healthlawyers.org

Emily Morris Executive Administrator (202) 833-0770 emorris@healthlawyers.org

Rita Brinley Manager of ADR Service (202) 833-0768 rbrinley@healthlawyers.org

Carine Brice ADR Coordinator (202) 833-0762 cbrice@healthlawyers.org

#### Membership and Public Interest

Kerry B. Hoggard, CAE, PAHM Vice President of Membership & Public Interest (202) 833-0760 khoggard@healthlawyers.org

Allison Beard Manager of Communications and Membership Services/Editor, *Health Lawyer News* (202) 833-0779 abeard@healthlawyers.org

Katherine E. Wone, Esquire Manager of Public Interest (202) 833-0787 kwone@healthlawyers.org

Mary Boutsikaris Art Director/Graphic Designer (202) 833-0764 mboutsik@healthlawyers.org

Maggie Russell Public Affairs Coordinator (202) 833-0756 mrussell@healthlawyers.org

Alex Leffers Graphics/Production Assistant (202) 833-0793 aleffers@healthlawyers.org

Margarett McIntosh Member Service Representative (202) 833-0754 mmcintosh@healthlawyers.org

Crystal Taylor Member Service Representative (202) 833-0750 ctaylor@healthlawyers.org

#### **Operations**

Wayne Miller, CAE Deputy Executive Vice President/ Chief Operating Officer (202) 833-0775 wmiller@healthlawyers.org

Clara Woodall Director of Finance and Administration (202) 833-0771 cwoodall@healthlawyers.org

Thad Lurie Director of Technology (202) 833-0758 tlurie@healthlawyers.org

Clark Campbell Office/Fulfillment Coordinator (202) 833-0772 ccampbell@healthlawyers.org Sharon L. Gallaher Website Administrator (202) 833-0786 sgallaher@healthlawyers.org

Kalima Gray Senior Accountant (202) 833-0767 kgray@healthlawyers.org

Michael Green Staff Accountant (202) 833-0773 mgreen@healthlawyers.org

Maurice Harris Database Administrator (202) 833-0774 mharris@healthlawyers.org

Dorothy Johnson Financial Coordinator (202) 833-0752 djohnson@healthlawyers.org

Ola Kareem Technology Services Coordinator (202) 833-0759 okareem@healthlawyers.org

Donna Swann Internal Customer Service Assistant (202) 833-0751 dswann@healthlawyers.org

Jaime Ulloa Accounting Clerk (202) 833-0842 julloa@healthlawyers.org

#### **Practice Groups**

Trinita C. Robinson Vice President of Practice Groups (202) 833-6943 trobinson@healthlawyers.org

Emilee Simmons Manager of Practice Groups (202) 833-0776 esimmons@healthlawyers.org

Magdalena Wencel Practice Groups Coordinator (202) 833-0769 mwencel@healthlawyers.org

Kristina Hilton Practice Groups Assistant (202) 833-0765 khilton@healthlawyers.org

#### **Professional Resources**

Cynthia Conner, Esquire Vice President of Professional Resources (202) 833-0755 cconner@healthlawyers.org

Bianca L. Bishop, Esquire Managing Editor (202) 833-0757 bbishop@healthlawyers.org

William B. Harvey, Esquire Director of Business Development & Publishing (434) 293-8373 wharvey@healthlawyers.org

Ana Mayer Editorial Assistant (202) 833-0753 amayer@healthlawyers.org

### **Programs**

Anne H. Hoover Vice President of Programs (202) 833-0780 ahoover@healthlawyers.org

Valerie Burrows Eshleman Associate Director of Programs (202) 833-0784 veshleman@healthlawyers.org

Laurie Garvey Manager of Programs (202) 833-0783 lgarvey@healthlawyers.org

Keilon 'KJ' Forest Programs Assistant (202) 833-0785 kforest@healthlawyers.org

Amanda 'AJ' Becker Faculty Assistant (202) 833-0841 abecker@healthlawyers.org

## Important Email Contacts

info@healthlawyers.org – for general questions or comments. Messages are forwarded to the appropriate department.

 $msc@healthlawyers.org-to\ reach\ Health\ Lawyers'\ Member\ Service\ Center.$ 

 $we bmaster @health lawyers.org-for\ questions,\ comments,\ or\ issues\ regarding\ our\ website.$ 

editor@healthlawyers.org – for questions about the content of our publications, topic suggestions or to volunteer to write something for the Association.

advertising@healthlawyers.org – to advertise in our print publications, on Health Lawyers' website, to sponsor or exhibit at our programs.

programs@healthlawyers.org – for information about programs, speaker opportunities or continuing legal education credits.

pgs@healthlawyers.org - to reach our Practice Group staff.

publicinterest@healthlawyers.org – for information on public interest activities, resources and other ways we share our expertise with policymakers and the public.

pressinquiry@healthlawyers.org – for inquiries relating to recent health law developments or other matters by the press.

adr@healthlawyers.org – for information about our Alternative Dispute Resolution (ADR) Service.

 $finance @ health lawyers.org-for information \ regarding \ statement inquiries, credit \ card \ charges, \ vendors \ and \ other \ types \ of \ financial \ services.$ 

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