

## Cover Letter

☒ Include a cover letter

USE THE STANDARD COVER LETTER TEXT FOR A:

New Customer

Dear Mr. Del la Pena,  
Thank you for giving us the opportunity to quote on your New Facility project. We have provided you what we are certain is the best and most cost-effective solution for your furniture requirements.

Our LINX line is designed to manage technology - and people - in workstations that emphasize ergonomics, hardware management and modularity. What makes our furniture different from traditional furniture products is our approach to design.

Truly modular, our wide selection of work surfaces, wall systems, storage solutions and accessories is quite varied and each piece is independent from the other. From the reception area to the the training room to the executive office suite, you get a freestanding workstation that is easy to reconfigure as changes occur.

## COLLATERAL

☐ Check boxes for the following:☒ Corporate Overview☐ Our Valued Fortune 1000 Customers☐ Data Center Infrastructure Overview☐ Data Center: Wright Line's Value-Added Partnership☐ Data Center: Guaranteed Compatibility☐ Tech Office Overview☐ Terms and Conditions☐ Uploaded DocumentsSUMMARY  
LINE ITEMS  
FORMATS