

# Sadie L Flow

slf246l@rit.edu \_ 100 Bartholf Rd. Greece N.Y. 14616 \_ (585)727-8349

## \_ Education \_

Rochester Institute of Technology  
Anticipated Graduation May 2012

\_ Major Interior Design  
\_ Minor Business Management

Genesee Community College  
September 2007-May 2008

\_ Civil Engineering Technology

## \_ Work Experience \_

Wegmans Food Markets Inc.  
July 2004-Present

\_ Perishable Management Trainee  
\_ Northborough, MA

Express Outfitters  
June 2007-October 2007

\_ Retail Customer Service  
\_ Greece, N.Y.

## \_ Skills \_

\_ Microsoft Suite \_ Revit Architecture \_ Google Sketch-Up \_ Digital Rendering  
\_ Marker Rendering \_ Model Building \_ Adobe Photoshop \_ Adobe In Design  
\_ Illustrator \_ Intermediate Spanish (speaking and writing)

## \_ Volunteer Work \_

AIDS Rochester \_ University Avenue Rochester N.Y. \_ September 2001-2008

## \_ References \_

Katie Mundt \_ Lakeside Memorial Hospital \_ (585)727-7437  
Giuseppe Russo \_ Wegmans Food Markets Inc. \_ (585)426-5010

Sadie L. Flow  
100 Bartholf Rd  
Greece N.Y. 14616  
(585)727-8349

March 1, 2012

Dear \_\_\_\_\_,

I am writing to inquire about the position \_\_\_\_\_. I came across this position in which was posted on \_\_\_\_\_. I first began researching your firm while attending college and finding different ways I could specialize within my degree. Your company, holds values similar to mine and therefore stand out to me.

I will graduate from the Rochester Institute of Technology in May 2012 with a degree in Interior Design. Therefore, I am interested in the position you currently have posted. Your company interests me because of its positive involvement within the community and the values in which you follow. I completed four years in the Interior Design program and minored in Business Management. I worked on an array of projects from office design to healthcare design. I have strong rendering skills and can complete them in an accurate and efficient manner. I try to always go above and beyond on projects I am asked to complete and am always looking to improve.

I currently am employed with Wegmans Food Markets as a management trainee and have been with the company for seven years. I have been given the responsibility of their scheduling, ordering and merchandising. I am always trying to continuously improve and learn as much as possible, skills in which I feel are my strength.

I am looking forward to beginning my career and would like to meet with you personally to go over my portfolio. I appreciate your time and will be calling your office within the next few weeks to finalize an interview appointment. I enclosed my current resume at the end of this letter.

Thank you, and I look forward to hearing back!

Sincerely,

Sadie L. Flow