

Laundry Room Tips and Tricks

By following these simple guidelines from Automatic Laundry, the Management Office hopes that your laundry room experience will be a much more pleasant one.

When adding value to your card:

- Make sure to **always follow the prompts on the screen**. Only put your card in when indicated by the screen, and only remove your card when prompted. This allows the add value station to accurately read your card.
- When adding cash to you card, please note that only one bill may be added at a time.

When Using a Washer:

- Use **liquid** detergent. Liquid detergent is the only type that you can use in our machines.
- Make sure you are adding the correct amount of detergent. Using too much detergent in a washer may cause damage.
- When using your card to pay for the wash cycle **do not remove the card quickly**. Please wait until you are instructed to remove the card by the reader display.

When Using a Dryer:

- When using your card to pay for the drying cycle **do not remove the card quickly**. Please wait until you are instructed to remove the card by the reader display.
- You may re-insert the card at any time during the drying cycle to add on more time.

Remember, ALWAYS report a malfunctioning washer or dryer to the Management Office. The sooner we know about a malfunctioning machine, the sooner we can have it repaired!

Important! Please have this notice translated immediately.

Chinese	务请注意！请立即翻译本通知。
French	Important ! Faites traduire cette notice immédiatement.
Portuguese	Importante! Favor mandar traduzir este folheto imediatamente.
Russian	Крайне важно! Пожалуйста, переведите это объявление немедленно.
Spanish	¡Importante! Por favor traduzca este folleto inmediatamente.