

# Roderick Gunter

Email: [rjgunter@umhb.mail.edu](mailto:rjgunter@umhb.mail.edu)

## Objective:

Seeking a position that will leverage my abilities in the computer graphics field and strengthen those skills with experience.

## Education:

**2009-Present**                      **University of Mary Hardin-Baylor**                      **Belton, TX**  
Bachelors of Science, GPA: 2.5  
Major: Computer Graphics Design, Minor: Art  
Anticipated Graduation Date: May 2015

## Work Experience:

- 2014-Present**                      **Longhorn Steakhouse - Server/Trainer**                      **Temple, TX**
- Customer service, time management skills, leadership of my team, adaptability, and conflict resolution
  - Certified trainer for all new employees, directed service team meetings
  - Responsible for monitoring and encouraging continuous growth from our team members
  - Organized progress reports for all team members
- 2011-Present**                      **Chili's Bar and Grill - Server/Trainer**                      **Temple, TX**
- Customer service skills
  - Certified trainer for all new employees
  - Leader for sales within the store
- 2008-2009**                      **Bryan Windenthal Library - Circulation Desk**                      **Alpine, TX**
- Provided customer service to library patrons
  - Managed files and fines for the company
  - Developed skills for good organization
  - Explained to students the basics of computer programs
- 2007-2008**                      **Harris County Psychiatric Center**                      **Houston, TX**
- Prepared and delivered food, as well as cleaned work area on a daily basis
  - Worked hands on with psychiatric patients
  - Managed calls for requests and order changes

## Skills:

- Public Speaking
- Conflict Resolution
- Time management
- Fast Learner
- Accuracy
- Adaptability
- Customer Service
- Leadership

## Technology Skills:

- Microsoft Word, Excel, PowerPoint, Access, Outlook, Project
- Photoshop
- Adobe Premiere Pro
- Illustrator
- Adobe In Design
- Dreamweaver

## Extracurricular Activities:

- Tony Austin's Scouting (2013 - 2014) - Intern for recruiting agent, volunteered at camps, managed and produced all computer related tasks (Spreadsheets, Scouting Reports, Designing magazine covers)
- Children's Special Needs Network (2013-2014) - Volunteer at a conference for special needs kids
- Cru 4 Life - (2012-2013) - Attended and planned events and volunteer efforts on and off campus
- American Marketing Association – Directed and planned volunteer efforts on and off campus

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*References Available Upon Request*